

# PG Thesis Report Format Guidelines

S.No.	Guidelines	Specifications	
1	No. of thesis report copies	Four	
2	Cover	Unbound	
3	Printing	Two side	
4	Paper size	A4	
5	Paper quality	Executive bond with minimum 75 gsm	
6	Maximum words	60,000	
7	Page margins	Left 1.25", other margins 1"	
8	Text	Arial (12), except for chapter names, figures, tables and footnotes	
9	Spacing	1.5, except for text in tables	
10	Header	Thesis title name (left align), Arial, 10	
11	Footer	Name, Reg. No., Batch (left align), Arial, 10	
12	Footnote	Arial (10)	
13	Heading Style	Chapter 1 (Arial, 14, Bold, Titlecase)	<b>Understanding Development</b>
		Main Heading (Arial, 12, Bold, underline)	<b><u>1.1 Introduction</u></b>
		Side Sub Heading (Arial, 12)	<b>1.1.1 Case Studies</b>
14	Page no.	Bottom right	Arial, 10
		Preliminaries (pages before chapterisation)	Roman, small numbers (i, ii, iii.....) (Please note: certificate shall be without page numbering)
		From chapterisation	Page numbers (1, 2, 3.....)
15	Maps	A4 size (coloured, scaled maps with proper title panel including map title, legend, north point, scale, key map/location map, notes, etc.) at appropriate locations.	
16	Tables	Text in Table	Arial,11, single spacing
		Table No. and Heading	Arial, 12, Top Left Eg. Table No.1:Population, Vijayawada (2011)
		Sources	Arial, 10, Bottom Left Eg. Source: Directorate of Economics and Statistics (2001)
17	Figures (Illustrations/ Photographs/ Maps/Graphs/ Charts, etc.)	Heading	Arial, 12, Bottom Left Eg. Fig. No.1:Landuse, Vijayawada (2011)
		Source	Arial, 10, Bottom Left Eg. Source: Directorate of TCP (2001)
		Note: Source to be mentioned for borrowed material	
18	Reference/ Bibliography style	Harvard referencing	
19	Cover page	Appendix-1	
20	Undertaking	Appendix-2	
21	Bonafide Certificate	Appendix-3	
22	Certificate	Appendix-4	
23	Disclaimer	Appendix-5	

**NEIGHBOURHOOD CONCEPT IN CONTEMPORARY RESIDENTIAL  
AREAS. STUDY AREA: AGRAHARAMS, ALLAPUZHA.**

***Thesis Submitted***

*in the partial fulfilment of the requirements for  
the award of the degree of*

**Master of Planning/Architecture**

By

**XXXXXXXXXXXXXX**

Reg. No. XXXXXXXX

Supervisor 1

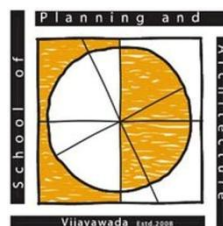
**XXXXXXXXXXXXXX**

Designation

Supervisor 2

**XXXXXXXXXXXXXX**

Designation



**Department of Planning/Architecture  
School of Planning and Architecture, Vijayawada**

**Month Year**

## UNDERTAKING

I, Ms. /Mr. **XXXXXXXXXXXXXXXXXXXXXXXXXXXX**, hereby declare that the thesis titled "**XX**" is a record of original research work undertaken by me towards partial fulfilment of the requirements for the award of the Master of Planning/Architecture in the Department of Planning/Architecture, School of Planning and Architecture, Vijayawada. The work has not been submitted to any other organization/institution for the award of any Degree/Diploma.

I hereby confirm the originality of the work and that there is no plagiarism in any part of the Thesis.

**Space for  
Photograph  
of the  
Student**

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**Name: XXXXXXXXXXXXXXXXXXXX**

Reg. No. XXXXXXXXXXXX

2012-16

Master of Planning/Architecture  
Department of Planning/Architecture

Date: DD-MM-YYYY



(To be on Printed on SPAV Letterhead)

## CERTIFICATE

This is to certify that the thesis titled “XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX” has been submitted by XXXXXXXXXXXXXXXXXXXX (Reg. No. XXXXXXXXXXX) at the Department of Planning/ Architecture, towards partial fulfilment of the requirements for the award of Master of Planning/Architecture. This is a bonafide work of the student.

### RECOMMENDED

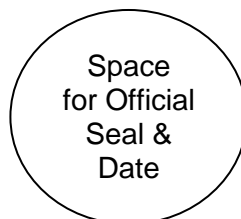
\_\_\_\_\_  
Signature of the Supervisor 1  
Name and Designation  
Department

\_\_\_\_\_  
Signature of the Supervisor 2  
Name and Designation  
Department

### ACCEPTED

\_\_\_\_\_  
Signature of the Head, Department of  
Planning/ Architecture  
Name

\_\_\_\_\_  
Signature of the Dean Academic  
Name



## DISCLAIMER

The content produced in the thesis report is an original piece of work and takes due acknowledgement of referred content, wherever applicable. The thoughts expressed herein remain the responsibility of the undersigned author and have no bearing on or does not represent those of School of Planning and Architecture, Vijayawada.

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**Name: XXXXXXXXXXXXXXXXXXXX**

Reg. No. XXXXXXXXXXXX

2012-16

Master of Planning/Architecture

Department of Planning/Architecture

Date: DD-MM-YYYY

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